

# Institutional Advancement Committee

## MINUTES

FEBRUARY 8 2019

10:00 A.M.

INFOCISION STADIUM

MEETING CALLED BY	Julia Spiker, Chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Julia Spiker, Chair
NOTE TAKER	Barb Pizzute, Secretary
	<b>Members:</b> Kim Cole (absent), Julia Spiker, Steve Kaufman (absent), Barb Pizzute, Richard Glotzer (absent), Abbey Shiban, Ali Dhinojwala (absent), Robert Gandee, Yuan Xue, Michele Novachek, Natalie Browning (absent), Nicole Merchant (absent)

### Agenda topics:

10:00 – 10:05 CALL TO ORDER JULIA SPIKER

DISCUSSION	<ol style="list-style-type: none"> <li>1. The chair called the meeting to order. She asked for additions to the agenda. The agenda was approved as distributed by unanimous consent.</li> <li>2. Approval of minutes from 12/7/2018 were sought, the minutes were approve unanimously.</li> <li>3. The committee did not meet in January 2019</li> </ol>
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### UNFINISHED BUSINESS

JULIA SPIKER

DISCUSSION	<p>Terrie Sampson, Director of Stewardship in the Department of Development was our guest speaker today. Julia welcomed Terrie and gave her the floor.</p> <p>Terrie thanks the committee for having her. She gave an overview of herself and how long she has been with UA and what her role is.</p> <p>Terrie then discussed an overview of scholarships and how they are created from a donor perspective. A donor expresses interest in supporting either a current program, student and/or college. They create a new scholarship by either endowing it at \$25,000 so after 1 year the funds are invested and earn money to be distributed to help the cause. A donor can also give money directly to a spending line so those funds are awarded to help right away, they do not have to wait a year.</p> <p>Scholarships are not only for tuition but can be used for expense related materials such as books, computers, etc. For an example a music scholarship can be written to support the purchase of new musical instruments only.</p> <p>Some awards/scholarships can be spend down to a zero dollar amount. If they are not replenished, they are never awarded again. (i.e. study aboard scholarships)</p> <p>Scholarships are written and created with a development officer and the donor. Identifying the area the donor wants to support. Several times the scholarships before being finalized are reviewed by the college as well.</p>
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	<p>Scholarships can be revised in future to adjust for changes but it must be approved by the donor.</p>
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	<p>Terrie expressed her appreciation for building the BrightSpace site. She feels it will help bring student awareness to available scholarships and many more students could benefit from this.</p>
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	<p>Julia thanked Terrie for her time.</p>
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	<p>The meeting was adjourned.</p>
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